

Standard Agenda for Annual Meeting & Elections for a Condominium Association

- I. Call to Order
 - A. Establish whether or not there is a quorum
 - B. Report on notice of meeting (how & when notice was delivered)
 - C. Ask for and rule on any objections to calling of meeting or notice
 - D. If no valid objections, the meeting is called to order
- II. Approval of previous meeting's minutes
- III. Officer and Committee Reports
- IV. Election of Board
 - A. Introduce the Candidates
 - B. Request additional nominations
 - C. Candidate's Presentations (5-10 minute limit)
 - D. Appointment of 1 or 3 inspectors to inspect and count the ballots. (Candidates for the Board are not eligible)
- V. Balloting
- VI. Old Business (optional during counting of ballots)
- VII. New Business (optional during counting of ballots)
- VIII. Inspector's Report
 - A. Announce Election Results
 - B. Introduce new Board
 - C. Motion to Accept Inspector's Report
 - D. Any objections to the Inspector's Report?
- IX. Motion To Adjourn